

SOUTHERN LEHIGH PUBLIC LIBRARY

BOARD OF DIRECTORS GENERAL BUSINESS MEETING MINUTES

6:30PM TUESDAY, OCTOBER 15, 2013, AT SLPL

ATTENDING: BOARD PRESIDENT SIDNEY STEVENS, LIBRARIAN/DIRECTOR LYNNETTE SAEGER, ELAINE SNOVICTCH, LESLIE STAFFELD, ERIC BARTOSZ, KRISTEN BRUCK, KEITH SCATTERGOOD, AND JIM DE- SOUZA

President Stevens called the meeting to order at 6:45PM. The Board then approved its consent agenda, which consists of the previous meeting's Board minutes, the Treasurer's report, and the Librarian's monthly report. (motion by KB, second by EB)

OLD BUSINESS

The Board discussed the just-completed *Book It! Five-K Run/Walk* and agreed the race may constitute an annual event which the community associates closely with the library. Talk also focused on whether to set the race next year for a Saturday or a Sunday, morning or afternoon.

FSLPL- the group is awaiting an answer from musician Craig Thatcher about a proposed benefit concert for SLPL next year. If the group gets a positive response, it could then set a date and location for the event.

The FSLPL holiday cookie sale planning has gotten well underway, with volunteers signing up to pack cookies. The library will provide a sheet at the desk to invite bakers' to make cookies to sell to library patrons in the middle of December.

27 people attended the recent Hispanic music program.

On November 21st, a percentage of the receipts at Ten Thousand Villages will go to FSLPL, as has a percentage of receipts from the Copperhead Grille on October 14th, from 5-9PM.

FSLPL is sponsoring a blood drive on October 28th at the library, from 2-6PM.

CAPITAL IMPROVEMENTS CAMPAIGN COMMITTEE- Director Saeger, President Stevens, and former Board member Alan Cassaday met to start formation of this new panel, which aims to raise \$800,000 for building repairs over the next 20 years. Two people have committed to serve; next meeting takes place November 13th. The board discussed whether to approach its four municipal funding entities for long-term money for this purpose.

BUDGET PRESENTATIONS TO MUNICIPALITIES- Director Saeger brought the plan to Upper Saucon Township and Coopersburg Borough Council, and planned to do so in Lower Milford Township on October 17th. A presentation to the Southern Lehigh School District could occur after the start of the

new year. Keith Scattergood will check out the timing. (Upper Saucon Township has some benches that could prove useful for the library patio.)

PROGRAMMING SUGGESTIONS FROM SURVEY- Discussions have occurred with Dave Burrington on possible bike rentals at the library, with permission to be sought from UST and the library's insurance carrier. Yoga classes, a cooking demonstration, and movies were also discussed.

HELPING HANDS-The letter is being assembled by an entirely in-house crew, with a goal of mailing it out during the week of October 21st. Eric Bartosz suggested that in the future, the library may ask a direct-mail firm to process the letter for us.

NEW BUSINESS

PERSONNEL- SLPL has hired two new staff members. Cindy White started her job at the Circulation Desk on September 25th, and Deanna Doyle starts her position as Technical Services/Reference Librarian on October 21st.

ENERGY SAVINGS PROJECT- SLPL will seek money for light and motion sensors to reduce energy consumption. Work remains to be done in the staff area, as well.

REVISED BUDGET- Item #6030 was corrected for a \$50 error, and the Century Fund awarded SLPL \$2,500, when the library had requested \$5,700.

The meeting was adjourned at 8:30PM.

Next meeting- Tuesday, November 19, 2013 at 6:30PM

Respectfully submitted,

Jim De Souza, Board Secretary